



Halton Catholic District School Board

## 2019-2020 NIGHT SCHOOL INFORMATION

**SEMESTER 1:** September 18, 2019 – January 15, 2020

**SEMESTER 2:** February 19, 2020 – June 15, 2020

Classes run Monday & Wednesday evenings from 6:30 pm – 9:30 pm

### NIGHT SCHOOL LOCATIONS

**St. Ignatius of Loyola Catholic Secondary School** – 1150 Nottinghill Gate, Oakville

**Corpus Christi Catholic Secondary School** – 5150 Upper Middle Road, Burlington

**Bishop Reding Catholic Secondary School** – 1120 Main Street East, Milton

### HCDSB REGISTRATION INFORMATION

- ✚ HCDSB Students register at [www.myblueprint.ca/hcdsb](http://www.myblueprint.ca/hcdsb)
- ✚ Students should register as soon as possible to ensure they receive the class requested.
- ✚ The sign-off sheet must be returned to your Guidance Counsellor for you to be registered in the course.
- ✚ Students must present their final report cards to the teacher by the second night of classes. This will ensure that you have signed up for the proper course and that you have the appropriate pre-requisite. Failure to do so may result in removal from the course.
- ✚ Students are responsible for being registered in the proper course. Check course offerings.
- ✚ ***YOU WILL BE NOTIFIED ONLY IF THE CLASS IS CANCELLED.***
- ✚ **Cancellations** will be posted on the Thomas Merton website

### NON-HCDSB REGISTRATION INFORMATION

- ✚ Non-HCDSB Students must complete a registration form. Registration Forms are available at <https://merton.hcdsb.org/secondary-credits/night-school/>.
- ✚ Students must fully complete the application form i.e. applications MUST include your Date of Birth and OEN# (your OEN # is available through your student services office or from a previous report card).
- ✚ Applications MUST be signed by your guidance counselor and include a credit counselling summary.
- ✚ Applications MUST include the 'Proof of Citizenship Form'
- ✚ Students must present their final report cards to the teacher by the second night of classes. This will ensure that you have signed up for the proper course and that you have the appropriate pre-requisite. Failure to do so may result in removal from the course.
- ✚ Students are responsible for being registered in the proper course. Check course offerings.
- ✚ ***YOU WILL BE NOTIFIED ONLY IF THE CLASS IS CANCELLED.***
- ✚ **Cancellations** will be posted on the Thomas Merton website

**A refundable textbook deposit of \$90.00 is required.**

**Please make cheque payable to *Adult Learning Centre*. NO CASH PLEASE!**

171 Speers Rd, Unit #1 Oakville, Ontario L6K 3W8

Ph: 905-849-7555 Fax: 905-849-9937

[www.merton.hcdsb.org](http://www.merton.hcdsb.org) email: [info@mertoncentre.com](mailto:info@mertoncentre.com)



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## EXAMINATIONS

All courses require a final exam. The date and times for exams will be established on the first day of classes. **Vacations and other activities must be scheduled outside the night school schedule.** **Assessments and exams will not be rescheduled.**

## REPORT CARDS

- ✚ Final marks will be available on the last day of classes. You must attend the last day of classes to receive your report card.
- ✚ If you are unable to attend report cards will be available for pickup ONLY at The Thomas Merton Centre for Continuing Education located at 171 Speers Road in Oakville.
- ✚ A copy will be sent to your home school.
- ✚ **PLEASE NOTE:** Report cards WILL NOT be mailed home. Marks will not be given over the phone.

## STUDENT CODE OF BEHAVIOUR

- ✚ Attendance is mandatory on the first night of classes. Students not attending will be demitted if there is a wait list.
- ✚ Students are expected to attend the full session. After 3 absences (Note: 3 significant lates equal one absence.) a student may be asked to withdraw from the course.
- ✚ School attire should be suitable to the weather, and also appropriate for an educational environment.
- ✚ Student Code of Expectations will be distributed the first day of classes.

**COURSES WILL BE OFFERED IF THERE IS SUFFICIENT ENROLLMENT AND AVAILABILITY OF QUALIFIED TEACHING STAFF. ASSUME YOU ARE REGISTERED IN A COURSE UNLESS OTHERWISE NOTIFIED.**

## IMPORTANT DATES

**Semester One** Pre-registration closes on **September 13, 2019**

**September 13, 2019** – Cancellations will be posted on [www.merton.hcdsb.org/secondary\\_credits/night-school/](http://www.merton.hcdsb.org/secondary_credits/night-school/)

**October 14, 2019** – No class – Thanksgiving

**November 20, 2019** – Full Disclosure Date

**December 23, 2019 – January 3, 2020** – No Class – Christmas Break

**January 13, 2020** – Exam Day

**Semester Two** Pre-registration closes on **February 14, 2020**

**February 14, 2020** – Cancellations will be posted on [www.merton.hcdsb.org/secondary\\_credits/night-school/](http://www.merton.hcdsb.org/secondary_credits/night-school/)

**March 16 – 20, 2020** – No classes – March Break

**April 13, 2020** – No class – Easter Monday

**April 29, 2020** – Full Disclosure Date

**May 18, 2020** – No class – Victoria Day

**June 10, 2020** – Exam Day

*If further information is required, visit our website at [www.merton.hcdsb.org](http://www.merton.hcdsb.org) or contact us via email at [info@mertoncentre.com](mailto:info@mertoncentre.com)*

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