

Wednesday, April 1, 2020

## Module 4 Final Report Card Distribution

Dear Students,

I hope that this letter continues to find you and your families well during this constantly evolving pandemic landscape.

As a follow-up to my letter dated March 30, 2020, I am writing to you today to update you on the status of the distribution of the final report card for students in Module 4 at Thomas Merton.

Our Module 4 teachers are currently in the process of completing their final evaluations in their respective courses which are due to be completed by April 3, 2020. **Final reports will be available beginning Monday, April 6, 2020.**

### Next Steps

Students who are registered at the Thomas Merton Center for Adult and Continuing Education will have their final marks recorded into their respective Credit Counselling Summaries in the Trillium Student Management System. If you require a hard copy of the final report, you can obtain a copy by e-mailing Andrea Franks-Deryck at [Franks-DeryckA@hcdsb.org](mailto:Franks-DeryckA@hcdsb.org). **Please provide Andrea with your OEN number or any other Identifying piece of Information in the body of your e-mail request.**

In addition, if you received any resources or materials from the school for Module 4, you are asked to please hold onto and care for them until we establish protocols for their return.

Please check the NEWS tab on our [website](http://www.hcdsb.org) regularly for more information.

## More Information

If you have questions or concerns, please do not hesitate to contact Vince Aresta, Vice Principal at Thomas Merton by email at: [ArestaV@hcdsb.org](mailto:ArestaV@hcdsb.org).

Information and updates related to school closures and class cancellations due to COVID-19 will be shared directly with students through email by HCDSB. Related information will also be posted on the Board's website at: [bit.ly/COVID-19Updates-HCDSB](https://bit.ly/COVID-19Updates-HCDSB).

As always, please continue to follow the advice and recommendations of [Halton Region Public Health](#) to help stop the spread of COVID-19 in our community. This includes following the direction to self-isolate for 14 days for those who have developed COVID-19 symptoms, or those who have recently travelled.

The health, safety, and well-being of our students and staff remains our top priority at the Thomas Merton Centre, and at the Halton Catholic District School Board. Be well and stay safe.

Gino Montanari  
Principal  
Thomas Merton Centre for Continuing Education